

**Northeast Educational Services Cooperative
Board of Directors Meeting
June 15, 2009**

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, June 15, 2009 at the LATI-Technical Education Center, Watertown, SD. The meeting was called to order by President T.Kleinjan at 7:30 P.M. and adjourned at 8:10 P.M.

Members present: J.Jensen, Arlington; R.Gresh, Britton-Hecla; B.Little, Castlewood; J.Guest, Clark; N.Koehlmoos, DeSmet; C.Knutson, Deubrook; P.Witte, Deuel; T.Bauer, Elkton; L.Mennenga, Estelline; S.Morrison, Florence; L.Larson, Grant-Deuel; J.Butala, Hamlin; G.Fish, Henry; M.Pearson, Rosholt; T.Kleinjan, Sioux Valley; C.Berger, Waubay; M.Comes, Waverly/South Shore; K.Meland, Webster; D.Lutkemeier, Wilmot.

Absent: D.Decoteau, Enemy Swim; J.Fast, Iroquois; B.Nelson, Lake Preston; W.Johnson, Sisseton; C.Quale, Summit; S.Haug, Willow Lake.

Others Attending: Superintendents: D.Johnson, K.Keenaghan, L.Morrow; NESC Staff Representative: M.Borgman; J.Aberle, Director; R.Zinter, Assistant Director; C.DeWitt, Business Manager.

DISCUSSION / ACTION ITEMS

Agenda

Action #7762 Motion by M.Pearson, second by D.Lutkemeier, to approve the agenda with no changes and/or additions. All present voting yes, motion carried.

Board Proceedings

Action #7763 Motion by L.Mennenga, second by J.Jensen, to approve the proceedings of the May 18, 2009 Board of Directors meeting as published. All present voting yes, motion carried.

June 2009 Accounts Payables

Action #7764 Motion by R.Gresh, second C.Knutson, to approve payment of the June 2009 accounts payables as presented. All present voting yes, motion carried.

Financial Report

Action #7765 Motion by L.Larson, second by T.Bauer, to approve the financial reports for the period ending 05/31/09. All present voting yes, motion carried.

General Funds: Cash Balance 04/30/09 \$1,422,801.70; Accounts Receivables \$78,269.57; Revenue: Non Special Education Assessments \$1,417.30, Reading Recovery Assessments \$5,347.50, Special Education Assessments \$275,922.19, Center Base Tuition \$62,075.88, Interest \$1,963.12, Federal/State Grants \$720.00; Expenditures: (\$343,256.59); Cash Balance 05/31/09 \$1,505,260.67.

Special Revenue Funds: Cash Balance 4/30/09 (\$54,249.76); Accounts Receivables \$1,500.00; Revenue: ESA-1 Professional Development LEAs \$500.00, State & Federal Grants/Agreements \$1,440.00; Expenditures: (\$87,215.72); Cash Balance 05/31/09 (\$138,025.48).

Imprest / Trust & Agency: Cash Balance 04/30/09 \$6,183.35; Receipts \$1,788.78; Expenses: (\$1,103.85); Cash Balance 05/31/09 \$6,868.28.

Audit Proposal

A bid proposal submitted by Troy Hieb, CPA, William Neale & Co., P.C. to audit the financial statements of NESC for the fiscal year ending June 30, 2009 was presented to the Board of Directors. Discussion followed.

Action #7766 Motion by M.Pearson, second by C.Berger to accept the bid proposal submitted by Troy Hieb, CPA, William Neale & Co, P.C. All present voting yes, motion carried.

Health Insurance Renewal

Business Manager DeWitt presented the health insurance renewal rates reflecting a 5% increase for the plan year July 1, 2009 – June 30, 2010. NESC is a participant in the Associated School Boards of South Dakota-School District Benefits Plan.

Action #7767 Motion by J.Jensen, second by J.Guest, to adopt, approve, and ratify the Associated School Boards of South Dakota Health Benefits Fund Participation Agreement for the period of 12:01

A.M.CST, July 1, 2009 to 12:00 A.M. CST, June 30, 2010. A copy of the participation agreement is on file in the NESC business office. All present voting yes, motion carried.

2008/09 NESC BUDGET AMENDMENTS

Resolution #142

Action #7768 Board Member C.Knutson introduced Resolution #142, second by Board Member D.Lutkemeier, to amend the NESC 2008/09 Revenue and Expenditure Budget to include the General Fund ESA-1 Title II-Part D Partnership Grant with ESA-3; ESA-1 Project Director June 2009; ESA-1 Reading/Language Arts Textbook Project; SD COUNTS Geometry Workshop; and the Special Education Fund IDEA Part B 611 – Professional Development Grant. All present voting yes, Resolution #142 was approved and adopted as follows:

<u>APPROPRIATIONS</u>	<u>GENERAL FUND</u>	<u>SPECIAL EDUCATION FUND</u>
<u>ESA-1 Title II D Partnership Grant</u>		
Salary	11,714.60	
Soc.Sec./Med.	896.17	
Retirement	702.88	
Insurance	1,086.35	
Purchased Services	<u>1,500.00</u>	
	15,900.00	
<u>ESA-1 Project Director June 2009</u>		
Salary	3,177.45	
Soc.Sec./Med.	243.06	
Retirement	<u>190.63</u>	
	3,611.14	
<u>Reading/Language Arts Textbook Project</u>		
Purchased Services	44,863.42	
<u>SD COUNTS Geometry Workshop</u>		
Purchased Services	<u>1,440.00</u>	
<u>IDEA Part B 611 – Professional Development</u>		
Purchased Services		<u>1,743.90</u>
TOTAL APPROPRIATIONS	65,814.56	1,743.90
<u>MEANS OF FINANCE</u>		
<u>Revenue from Local Sources</u>		
Assessments –Textbook Project	44,863.42	
Other Revenue LEAs – PD	3,611.14	
<u>Revenue from State Sources</u>		
SD COUNTS Geometry Workshop	1,440.00	
<u>Revenue from Federal Sources</u>		
Title II Part D Partnership Grant	<u>15,900.00</u>	
IDEA Part B 611 Prof.Dev.Grant		<u>1,743.90</u>
TOTAL MEANS OF FINANCE	65,814.56	1,743.90

Contingency Transfers

Resolution #143

Action #7769 Board Member S.Morrison introduced Resolution #143, second by Board Member M.Comes, to authorize the following 2008/09 Special Education Fund Contingency Transfers. All present voting yes, Resolution #143 was approved.

Fund 22:	Physical Therapy	22-2171-000-319 Contracted Services	22,000.00
	Occupational Therapy	22-2172-000-319 Contracted Services	28,000.00
	Contingency Funds	22-7000-000-690	(50,000.00)

NESC Surplus Property

Action #7770 Motion by T.Bauer, second by L.Mennenga, to declare the following capital assets as no longer useful and to authorize disposition. All present voting yes, motion carried.

Item #0231	1996 Ford Taurus	Serial No. 1FALP5226TG235749
Item #0237	1997 Plymouth Breeze	Serial No. 1P3EJ46C7VN638851
Item #0239	1997 Olds Achieva	Serial No. 1G3NL52T5VM337989
Item #0240	1998 Plymouth Breeze	Serial No. 1P3EJ46C7WN306393
Item #0256	1997 Olds Achieva	Serial No. 1G3NL52T0VM337298
Item #0258	1997 Olds Achieva	Serial No. 1G3NL52TXVM334019
Item #0259	1997 Olds Achieva	Serial No. 1G3NL52T0VM337916
Item #0265	1999 Chevy Astro Van	Serial No. 1GNEL19WXXB191779

2009/2010 NESC Preliminary Budget

Action #7771 Motion by L.Larson, second by S.Morrison, to approve the 2009/2010 NESC Preliminary General Fund and Special Education Fund Budgets for publication. All present voting yes, motion carried.

July NESC Board Representatives

The NESC Board of Directors were surveyed regarding returning board members.

President Kleinjan extended gratitude and appreciation to the 2008/09 NESC Board of Directors for their participation and contributions to NESC while serving on the Board of Directors.

ACTION ITEMS

Approve Contracts / Work Agreements

Action #7772 Motion by J.Jensen, second by M.Pearson, to approve the following work agreements and contract amendments. All present voting yes, motion carried.

<u>Employee</u>	<u>Department / Position</u>	<u>Compensation</u>
Shawn Olsen	ESA-1 Program Director June 2009	\$211.83 per day
Diane DeGroot	ESA-1 DIBELS Trainer	\$239.20 per day
Angie Wegner	Extended School Year Sp.Ed. Teacher	\$22.55 per hr.
Christy Van Heerde	Extended School Year Sp.Ed, Teacher	\$22.55 per hr.
Angel Dubro	2009/10 Speech Therapist .4 FTE	\$13,543.60
Lucy Vandersnick	2009/10 Center Base Teacher–Lane Change	\$37,359.00

Action #7773 Motion by L.Mennenga, second by C.Berger, to approve a contract with Northeast Physical Therapy Group, Inc. to provide physical therapy services at a rate of \$55.00 per hour. All present voting yes, motion carried.

Resignation

Action #7774 Motion by K.Meland, second by R.Gresh, to accept the resignation submitted by Amy Stoel, Speech Language Pathologist, for the 2009/2010 school year with contract penalty. All present voting yes, motion carried.

Executive Session

Action #7775 Motion by D.Lutkemeier, second by L.Larson, to enter Executive Session at 8:04 P.M. to discuss the Unfair Labor Practice grievance. All present voting yes, motion carried.

President Kleinjan declared the Board out of executive session at 8:08 P.M. and resumed regular session.

Meeting Adjourned

Action #7776 There being no further business, motion by N.Koehlmoos, second by M.Comes, to adjourn. All present voting yes, motion carried.

The next meeting of the NESC Board of Directors will be Monday, July 20, 2009 at LATI, Watertown, SD. A new board member orientation meeting will be held at 7:00 P.M. The regular meeting will begin at 7:30 P.M.

Thomas Kleinjan, President

Cheryl DeWitt, Business Manager