

**Northeast Educational Services Cooperative
Board of Directors Meeting
December 15, 2008**

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, December 15, 2008 at Pizza Ranch, Watertown, SD. The meeting was called to order by President T.Kleinjan at 7:00 P.M. and adjourned at 7:37 P.M.

Members present: J.Jensen, Arlington; R.Gresh, Britton-Hecla; B.Little, Castlewood; N.Koehlmoos, DeSmet; C.Knutson, Deubrook; P.Witte, Deuel; L.Mennenga, Estelline; S.Morrison, Florence; J.Butala, Hamlin; G.Fish, Henry; B.Nelson, Lake Preston; T.Kleinjan, Sioux Valley; C.Quale, Summit; M.Comes, Waverly/South Shore; D.Lutkemeier, Wilmot.

Absent: J.Guest, Clark; T.Bauer, Elkton; D.Decoteau, Enemy Swim; L.Larson, Grant-Deuel; J.Fast, Iroquois; M.Pearson, Rosholt; W.Johnson, Sisseton; C.Berger, Waubay; K.Meland, Webster; S.Haug, Willow Lake.

Others Attending: Superintendents: D.Johnson, K.Keenaghan, and L.Morrow; Jerry Aberle, Director; R.Zinter, Assistant Director; L.Olsen, Assistant Business Manager; C.DeWitt, Business Manager.

DISCUSSION / ACTION ITEMS

Agenda

Action #7695 Motion by C.Knutson, second by D.Lutkemeier, to approve the following addition to the agenda: Action Item #1B Huron Regional Hospital OT Services Agreement. All present voting yes, motion carried.

Board Proceedings

Action #7696 Motion by J.Jensen, second by L.Mennenga, to approve the proceedings of the November 17, 2008 Board of Directors meeting as published. All present voting yes, motion carried.

December 2008 Accounts Payables

Action #7697 Motion by R.Gresh, second by C.Knutson, to approve payment of the December 2008 accounts payables as presented. All present voting yes, motion carried.

Financial Report

Action #7698 Motion by D.Lutkemeier, second by S.Morrison, to approve the financial reports for the period ending 11/30/08. All present voting yes, motion carried.

General Funds: Cash Balance 10/31/08 \$798,038.25; Accounts Receivables \$10,012.00; Revenue: Non Special Education Assessments \$1,396.25, Reading Recovery Assessments \$5,347.50, Special Education Assessments \$271,072.49 Center Base Tuition \$184,821.00, ESY Tuition \$103,155.94, Miscellaneous \$20,502.23, Interest \$826.71, State Grants-In-Aid \$871.95; Expenditures: (\$345,069.80); Cash Balance 11/30/08 \$1,050,974.52.

Special Revenue Funds: Cash Balance 10/31/08 (\$24,292.81); Accounts Receivables \$471.53; Revenue: ESA-1 Professional Development LEAs \$1,225.00, Grants-In-Aid \$145,973.47; Expenditures: (\$77,498.09); Cash Balance 11/30/08 \$45,879.10.

Imprest / Trust & Agency: Cash Balance 10/31/08 \$4,154.37; Receipts \$3,059.94; Expenses: (\$1,647.40); Cash Balance 11/30/08 \$5,566.91.

Additional Financial Information Provided:

- Business Manager DeWitt reported purchasing a 12 month, \$250,000 Certificate of Deposit at 3% interest, 3.02% APY, early withdrawal penalty waived.
- Business Manager DeWitt provided an update on the NESC vehicle fleet mileage and average cost per gallon of gasoline through November 30, 2008.

NESC Advisory Board Meeting

Director Aberle reviewed the proceedings of the December 3, 2008 Advisory Board meeting. Informational and discussion items included the following:

- Reading Recovery: Currently ten NESC schools participate in the program. Director Aberle reported that one of the ten is considering discontinuing their participation for the 2009/10 school year. Discussion was held regarding the impact of losing a participating school and the potential for increased assessments for the remaining nine schools. The participating school districts present indicated that they would likely continue their participation in the

program, but expressed concern for increased costs should the number of participating schools decline to less than nine.

- **Assistant Director:** NESC currently employs 1 FTE Director and a .75 FTE Assistant Director. Director Aberle informed the Advisory Board that it is not his intention at this time to recommend hiring additional staff.
- **Child Count:** December 1st is the deadline for submitting the special education child count to the SD Department of Education. The child count is used for determining state aid funding for the schools.
- **Center Base Students:** Center Base students in grades 3-8 and 11 are administered the Dakota Step A. The Center Base teachers administer the tests, but the test results go back to the home school districts. Director Aberle requested copies of the test results to aid the Center Base teachers in assessing the progress of the students.
- **Information Request:** Director Aberle requested the Superintendents' personal phone numbers so that he can contact them after schools hours in the event of a student issue, etc.
- **ESA Update:** Two APEX Learning Information Sessions were held December 8, 2008. Director Aberle reported approximately 75% of the ESA-1 school districts were represented at the informational sessions. Future ESA funding was discussed.
- **Part C / Medicaid Funding:** The issue regarding the proposed procedures for applying for funding has been resolved
- **Board of Directors Agenda:** The agenda for December 15, 2008 was reviewed.

Director and Business Manager Evaluations

The Board of Directors was provided evaluations forms with instructions and a stamped envelope addressed to Vice President Mary Pearson. The evaluations are to be completed and mailed to Vice President Pearson prior to January 9, 2009. The evaluations will be reviewed at the January 19, 2009 Board of Directors meeting.

ACTION ITEMS

Approve Contracts/Work Agreements

Action #7699 Motion by J.Jensen, second by C.Quale, to approve a contract with Monica Soukup to provide consultant services for a hearing impaired Center Base student. The sending school district will reimburse NESC up to \$5,000 for consultant services provided. All present voting yes, motion carried.

Action #7700 Motion by C.Knutson, second by D.Lutkemeier, to amend the contract with Huron Regional Hospital to provide additional occupational therapy services for the Willow Lake School District during the FMLA absence of the current provider. All present voting yes, motion carried.

Executive Session

Action #7701 Motion by L.Mennenga, second by R.Gresh, to enter executive session at 7:20 P.M. for the purpose of discussing the Unfair Labor Practice and 2009/10 negotiations. All present voting yes, motion carried.

President Kleinjan declared the Board out of executive session at 7:35 P.M. and resumed regular session.

Legal Counsel

Action #7702 Motion by J.Jensen, second by B.Little to hire Rodney Freeman, Legal Counsel, to conduct the 2009/10 negotiations. All present voting yes, motion carried.

Adjournment

Action #7703 There being no further business, motion by R.Gresh, second by C.Quale, to adjourn. All present voting yes, motion carried.

The next meeting of the NESC Board of Directors will be Monday, January 19, 2009 at LATI, Watertown, SD. The meeting will begin at 7:00 P.M.

Thomas Kleinjan, President

Cheryl DeWitt, Business Manager

