

**Northeast Educational Services Cooperative
Board of Directors Meeting
April 20, 2009**

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, April 20, 2009 at the LATI-Technical Education Center, Watertown, SD. The meeting was called to order by President T.Kleinjan at 7:30 P.M. and adjourned at 9:30 P.M.

Members present: J.Jensen, Arlington; R.Gresh, Britton-Hecla; B.Little, Castlewood; J.Guest, Clark; N.Koehlmoos, DeSmet; C.Knutson, Deubrook; P.Witte, Deuel; L.Mennenga, Estelline; S.Morrison, Florence; L.Larson, Grant-Deuel; J.Butala, Hamlin; G.Fish, Henry; B.Nelson, Lake Preston; T.Kleinjan, Sioux Valley; C.Quale, Summit; C.Berger, Waubay; K.Meland, Webster; S.Haug, Willow Lake; R.Butler, Wilmot.

Absent: T.Bauer, Elkton; D.Decoteau, Enemy Swim; J.Fast, Iroquois; M.Pearson, Rosholt; W.Johnson, Sisseton; M.Comes, Waverly/So.Shore.

Others Attending: Superintendents: D.Johnson, L.Morrow; NESC Staff Representatives: M.Borgman, G.Chilson, D.Lampson, J.Lear, W.Lindner, R.Schwandt; R.Freeman, NESC Legal Counsel; J.Aberle, Director; R.Zinter, Assistant Director; L.Olsen, Assistant Business Manager; C.DeWitt, Business Manager.

DISCUSSION / ACTION ITEMS

Agenda

Action #7735 Motion by C.Knutson, second by R.Gresh, to approve the agenda with the following additions: Discussion and/or Action Item #12, RFP B-3 Service Coordinator; Action Item #1 Approve Work Agreements / Contract Amendment: A. Work Agreement, Brittney Ammon; B. Work Agreement, Maita Mueller; C. Contract Amendment, Lauren Meglen. All present voting yes, motion carried.

Executive Session

Action #7736 Motion by J.Jensen, second by L.Mennenga, to enter executive session at 7:33 P.M. for the purpose of conducting an employee grievance hearing. All present voting yes, motion carried.

President T.Kleinjan declared the Board out of executive session at 8:05 P.M. and resumed regular session.

Action #7737 Motion by B.Little, second by L.Larson, to affirm the decision of the Administration in the disposition of the grievance filed by an employee. All present voting yes, motion carried.

Board Proceedings

Action #7738 Motion by R.Gresh, second by C.Knutson, to approve the proceedings of the March 16, 2009 Board of Directors meeting as published. All present voting yes, motion carried.

April 2009 Accounts Payables

Action #7739 Motion by S.Haug, second J.Guest, to approve payment of the April 2009 accounts payables as presented. All present voting yes, motion carried.

Financial Report

Action #7740 Motion by C.Knutson, second by K.Meland, to approve the financial reports for the period ending 03/31/09. All present voting yes, motion carried.

General Funds: Cash Balance 02/28/09 \$1,272,877.87; Accounts Receivables \$2,262.17; Revenue: Non Special Education Assessments \$1,396.25, Reading Recovery Assessments \$5,347.50, Special Education Assessments \$271,072.49, Center Base Tuition \$93,698.50, Miscellaneous \$4,061.91, Interest \$1,885.11, State Grants-In-Aid \$5,280.00; Federal/State Part C Funds \$9,197.56; Expenditures: (\$323,502.34); Cash Balance 03/31/09 \$1,343,577.02.

Special Revenue Funds: Cash Balance 02/28/09 \$62,003.53; Accounts Receivables \$0.00; Revenue: ESA-1 Professional Development LEAs \$6,882.02; Expenditures: (\$66,694.90); Cash Balance 03/31/09 \$2,190.65.

Imprest / Trust & Agency: Cash Balance 02/28/09 \$5,734.57; Receipts \$1,754.09; Expenses: (\$4,602.92); Cash Balance 03/31/09 \$2,885.74.

NESC Advisory Board Meeting April 1, 2009

Informational and discussion items included the following:

- Stimulus Funds: IDEA and Title I Funds.
- ESA-1 Update: Julie Popham discussed ESA funding; Title II-D Grant; and APEX Learning.
- PIIP (Performance Indicator Improvement Plan).
- Suspension / Expulsion Data Collection.
- Board of Directors 4/20/09 agenda was reviewed.

NESC Board Policy

NESC 403(b) Policy - Second Reading

Article I-B: 403(b) Policy

The Northeast Educational Services Cooperative (NESC) allows employees to elect to defer compensation into annuity contracts or custodial accounts intended to meet the requirements of Section 403(b) of the Internal Revenue code.

Resolution #141

Action #7741 Board member L.Larson introduced Resolution #141 to approve and adopt NESC Board Policy, Article I-B: 403b Policy as presented at the first reading on March 16, 2009 and the second reading on April 20, 2009. C.Berger seconded the motion. All present voting yes, Article I-403b Policy was approved and adopted for inclusion in NESC Board Policy.

Assessment Formula

At the March 4, 2009 Advisory Board meeting a proposal for cost sharing occupational therapy, physical therapy, transition services, and a definition expansion for outside evaluations was discussed. The Advisory Board recommended appointing a committee to study various funding options. The proposal was discussed at the March 16, 2009 Board of Directors meeting and at that time it was agreed that the Board of Directors would obtain input from their respective administration and school board to determine interest in pursuing such a study.

Director Aberle reviewed the proposal with the Board of Directors and following discussion it was the consensus of the Board of Directors to pursue a study of funding options. Director Aberle reported that Advisory Board Chairperson T.Graff will appoint a committee of Superintendents to study various funding options. The Advisory Board committee will report the results of their study to the NESC Board of Directors Steering Committee for consideration prior to presenting to the full Board of Directors. The Board of Directors concurred with the proposed process.

FY 2008 Audit Report

Copies of the FY 2008 Audit Report conducted by the firm of William Neale & Co., P.C. were distributed to the Board of Directors.

NESC 2009/2010 Preliminary Budget

Business Manager DeWitt reviewed the preliminary revenue and expenditure budgets for FY 2009/2010.

NESC Inventory / Sisseton School District

Director Aberle reported that disposition of NESC inventory assigned to NESC service providers for the Sisseton School District as not been determined at this time.

RFP for Birth to 3 Program Coordinator

Director Aberle reported that the South Dakota Department of Education – Birth to 3 Program is accepting Requests for Proposals (RFP) to provide fiscal services for Birth to 3 program coordinator positions and requested authorization from the Board of Directors to submit a RFP for that purpose.

Action #7742 Motion by C.Quale, second by J.Guest, authorizing NESC to submit a RFP to provide fiscal services for a Birth to 3 program coordinator position. All present voting yes, motion carried.

ACTION ITEMS

Approve Work Agreements / Contract Amendment

Action #7743 Motion by C.Knutson, second by L.Mennenga, to approve the following Work Agreements and Contract Amendment. All present voting yes, motion carried.

Work Agreements: Britton Ammon, substitute speech language therapist, \$180.40 per day; Maita Mueller, substitute speech language therapist \$150.00 per day.

Contract Amendment: Lauren Meglen, reduce contract days from 175 days to 172 days.

Resignation

Action #7744 Motion by R.Butler, second by C.Berger, to accept the resignation submitted by Lauren Meglen, speech language therapist, effective at the end of the 2008/09 school year. All present voting yes, motion carried.

Executive Session

Action #7745 Motion by C.Knutson, second by C.Quale, to enter executive session at 8:50 P.M. for the purpose of discussing 1) Unfair Labor Practice Update; 2) 2009/10 Negotiations; #3) Personnel. All present voting yes, motion carried.

President T.Kleinjan declared the Board out of executive session at 9:24 P.M. and resumed regular session.

NESC Unit 1 and Unit 2 2009/2010 Contracts

Action #7746 Motion by L.Larson, second by R.Butler, to offer the following contracts based on the 2009/2010 Negotiated Agreements for Unit 1 and Unit 2. All present voting yes, motion carried.

<u>Employee</u>	<u>Department / Position</u>	<u>FTE</u>
Mary Borgman	School Psychologist/Educational Specialist	1.0
Terry Cormier	School Psychologist	1.0
Cara Johnson	School Psychologist	1.0
JodyAnn Jongeling	School Psychologist	1.0
Jill Lear	School Psychologist	0.6
Robin Schwandt	School Psychologist	1.0
Chantel Sprang	Psychological Examiner	1.0
Debra Jensen	Early Childhood Teacher	1.0
Karlette Juhnke	Early Childhood Teacher	1.0
Teresa Knust	Early Childhood Teacher	1.0
Wendi Lindner	Early Childhood Teacher	0.6
Julie Nelson	Early Childhood Teacher	1.0
Debra Harmel	Center Base Teacher	1.0
Brain Jacobsen	Center Base Teacher	1.0
Julie Kruse	Center Base Teacher	1.0
Matthew Paulson	Center Base Teacher	1.0
Lucy Vandersnick	Center Base Teacher	1.0
Shannon Buelow	Center Base School Nurse	0.5
Gina Chilson	Speech Language Therapist	1.0
Lisa Comes	Speech Language Therapist	0.4
Linda Conrad	Speech Language Therapist	1.0
Melanie Gohring	Speech Language Therapist	1.0
Mary Hempel	Speech Language Therapist	0.4
Janet Holm	Speech Language Therapist	1.0
Debra Lauseng	Speech Language Therapist	1.0
Lois Lux	Speech Language Therapist	1.0
Carrie Niles	Speech Language Therapist	0.4
Jodie Owen	Speech Language Therapist	1.0
Marci Saathoff	Speech Language Therapist	0.9
Rochelle Schmidt	Speech Language Therapist	1.0
Susan Stern	Speech Language Therapist	1.0
Kristi Stevenson	Speech Language Therapist	0.8
Amy Stoel	Speech Language Therapist	1.0
Debra Tiefenthaler	Speech Language Therapist	0.95
Melody Wenz	Speech Language Therapist	1.0
Rita Wiese	Speech Language Therapist	1.0
Brenda Tangen	Certified Occupational Therapy Assistant	1.0
Brenda Boyd	Transition/Technology/Educational Specialist	1.0
Kari Nolte	Reading Recovery Teacher/Leader	1.0

NESC Paraprofessional 2009/2010 Contracts

Action #7747 Motion by L.Mennenga, second by C.Knutson, to offer the following 2009/2010 Paraprofessional contracts reflecting a base pay of \$11.25 per hour plus \$.10 for every year of completed NESC service. All present voting yes, motion carried.

Paraprofessionals: Shannon Buelow, .4 FTE; Sherri DeBaere, 1.0 FTE; Robin Flemming, 1.0 FTE; Valerie Froke, 1.0 FTE; Anitra Gisselbeck, 1.0 FTE; Dawn Hink, 1.0 FTE; Barbara Mohror, 1.0 FTE; Mallory Olsen, 1.0 FTE; Joan Olson, 1.0 FTE; Lindsey Phillips, 1.0 FTE; Renae Singrey, 1.0 FTE; Aliecia Stricherz, 1.0 FTE; Jennifer Thu, 1.0 FTE; Ashley Zantow, 1.0 FTE; Peggy Stoks, Transporter.

NESC Office Personnel 2009/2010 Contracts

Action #7748 Motion by S.Morrison, second by C.Berger, to offer the following 2009/2010 office personnel contracts reflecting a 3% salary increase. All present voting yes, motion carried.

Lorie Olsen, Assistant Business Manager, 1.0 FTE; Mary Halsey, Administrative Assistant, 1.0 FTE; Debra Wadsworth, Administrative Assistant, .5 FTE; Carol Reuer, Medicaid / Part C Billing Clerk, .5 FTE; Peggy Moeller, Custodian.

NESC Administration 2009/2010 Contracts

Action #7749 Motion by L.Larson, second by C.Quale, to set 2009/2010 salaries and issue contracts reflecting a 3% increase to Gerald Aberle, Director; Rhonda Zinter, Assistant Director / Educational Specialist; and Cheryl DeWitt, Business Manager. All present voting yes, motion carried.

Adjournment

Action #7750 There being no further business, motion by S.Haug, second by R.Gresh, to adjourn. All present voting yes, motion carried.

The next meeting of the NESC Board of Directors will be Monday, May 18, 2009 at LATI, Watertown, SD. The meeting will begin at 7:30 P.M.

Thomas Kleinjan, President

Cheryl DeWitt, Business Manager