

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, May 17, 2010

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, May 17, 2010, at LATI – Technical Education Center, Watertown, SD. The meeting was called to order by President Tom Kleinjan at 7:32 P.M. and adjourned at 9:10 P.M.

Members present:

Garth Johnson, Arlington; Roger Gresh, Britton-Hecla; Janelle Paschen, Clark; Carie Knutson, Deubrook; Paul Witte, Deuel; Tim Bauer, Elkton; Linda Mennenga, Estelline; Sharon Morrison, Florence; John Tol, Grant-Deuel; Paul Roe, Hamlin; Guy Fish, Henry; Brian Nelson, Lake Preston; Mary Jo Pearson, Rosholt; Tom Kleinjan, Sioux Valley; Mark Comes, Waverly/South Shore; Jessica Michalski, Willow Lake; Denise Lutkemeier, Wilmot.

Absent:

Barry Little, Castlewood; Norman Koehlmoos, De Smet; Janell Bearhill, Enemy Swim; Mary Jane Fast, Iroquois; Corrie Quale, Summit; Cheryl Berger, Waubay; Kathy Meland, Webster.

Others Attending:

Advisory Board Representatives: Dean Jones

NESC Staff Representatives: Robin Schwandt

NESC Administration: Jerry Aberle, Director; Rhonda Zinter, Assistant Director; Lorie Olsen, Assistant Business Manager; Matt Flett, Business Manager.

DISCUSSION/ACTION ITEMS

Introduction of Guests

NESC employee Robin Schwandt and Advisory Board Representative Dean Jones were recognized as guests.

Written Communication

A thank you card from Cheryl DeWitt was shared with the board.

Agenda

Action #7898 Motion by M. Pearson, second by C. Knutson, to approve the agenda with the following additions: 1A. present a written communication. Then amend Action Item 7 to: offer office staff contracts and benefits package. All present voting in favor, motion carried.

Board Proceeding

Action #7899 Motion by D. Lutkemeier, second by J. Michalski, to approve the proceedings of the April 19, 2010 Board of Directors meeting as published. All present voting in favor, motion carried.

Accounts Payable

Action #7900 Motion by R. Gresh, second by L. Mennenga, to approve the payment of May 2010 accounts payable as presented. All present voting in favor, motion carried.

Financial Report

Action #7901 Motion by D. Lutkemeier, second by J. Michalski, to approve the financial reports for the period ending 4/30/2010. All present voting in favor, motion carried.

General Fund:

Beginning Cash Balance 4/1/10	\$104,227.53
Cash Receipts during April	\$96,731.54
Expenditures during April	\$15,540.57
Ending Cash Balance 4/30/10	\$185,418.80

Special Education Fund:

Beginning Cash Balance 4/1/10	\$1,358,563.03
Cash Receipts during April	\$357,660.22
Expenditures during April	\$380,432.55
Ending Cash Balance 4/30/10	\$1,335,790.70

Imprest/Trust & Agency

Beginning Cash Balance 4/1/10	\$5,312.06
Cash Receipts during April	\$2,626.05
Expenditures during April	\$2,750.44
Ending Cash Balance 4/30/10	\$5,187.67

Review Advisory Board Minutes

Director Aberle reviewed the Advisory Board Minutes from the May 5, 2010 meeting.

Review of 2010-2011 Preliminary Budget

Director Aberle presented and reviewed the preliminary 2010-2011 budget.

Action Items

Approve Unit 1 and Unit 2 Employee Contracts

Action #7902 Motion by M. Pearson, second by L. Larson, to approve Unit 1 and Unit 2 employee contracts for the following employees: Lisa Reinhiller, Shawn Olsen, Kim Hill, Kari Nolte, Brenda Boyd, Gina Chilson, Linda Conrad, Angel Dubro, Melanie Gohring, Mary Hempel, Janet Holm, Debra Lauseng, Lois Lux, Carrie Niles, Jodie Owen, Marci Saathoff, Rochelle Schmidt, Susan Stern, Kristi Stevenson, Debra Tiefenthaler, Melody Wenz, Rita Wiese, Kay Ziegler, Debra Jensen, Karlette Juhnke, Teresa Jo Landmark, Wendi Lindner, Julie Nelson, Debra Harmel, Brian Jacobsen, Julie Kruse, Matthew Paulson, Lucy Vandersnick, Shannon Buelow, Mary Borgman, Cara Johnson-Sommerlot, JodyAnn Jongeling, Jill Lear, Robin Schwandt, Chantel Sprang, Kris Street. All voted in favor, motion carried.

Approve Paraprofessional Contracts

Action #7903 Motion by J. Michalski, second by D. Lutkemeier to approve paraprofessional contracts for the following employees: Shannon Buelow, Sherri DeBaere, Robin Flemming, Missy Gisselbeck, Dawn Hink, Barbara Mohror, Barbara Hoyles, Mallory Olsen, Joan Olson, Renae Singrey, Peggy Stoks, Aliecia Stricherz, Jennifer Thu, Ashley Zantow, and Marie Zantow. All voted in favor, motion carried.

Approve Extended School Year Contracts

Action #7904 Motion by R. Gresh, second by C. Knutson, to approve Extended School Year contracts to the following employees: Linda Conrad, Sheila Dailie, Angel Dubro, Jill Frerichs, Mary Hempel, Jan Holm, Sara Hooghem, Brian Jacobsen, Deb Jensen, Karlette Juhnke, Lois Kannegieter, Jessica Lamb, Teresa Landmark, Deb Lauseng, Wendi Lindner, Emily Martian, Barb Mohror, Julie Nelson, Carrie Niles, Rochelle Schmidt, Kristi Stevenson, Jennifer Thu, Deb Tiefenthaler, Lucy Vandersnick, Christy Van Heerde, Julianne West, Rita Wiese, Lori Wilkinson, Ashley Zantow, Marie Zantow, and Rachel Geyer-Fuhrman. All voted in favor, motion carried.

Approve 2009-2010 Audit Quote

Action #7905 Motion by P. Roe, second by M. Comes to approve 2009-2010 Audit Quote from William Neale & Co. for \$5,500.00. A formal engagement letter will be to follow. All voted in favor, motion carried.

Approve Business Manager Surety Bond

Action #7906 Motion by M. Comes, second by R. Gresh to approve a 3-year \$50,000 surety bond for the business manager. All voted in favor, motion carried.

Title II Part D Budget Amendment

Action #7907 Motion by D. Lutkemeier, second by L. Mennenga to amend the 2009-2010 General Fund budget as follows:

Appropriations

10-2219-003	Transfer to cover expenses for remainder of FY10	\$4,708.80
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Means of Finance

10-4156-003	SD DOE Title IID Grant	\$4,708.80
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All voted in favor, motion carried.

Teacher of the Year Budget Amendment

Action #7908 Motion by C. Knutson, second by T. Bauer to amend the 2009-2010 General Fund budget as follows:

Appropriations

10-2219-015	Transfer to cover expenses for remainder of FY10	\$500
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Means of Finance

10-3900 SD DOE Teacher of the Year Contract \$500

All voted in favor, motion carried.

Approve Health Insurance Rates for 2010-2011

Action #7909 Motion by L. Larson, second by M. Pearson to approve the health insurance rates from South Dakota School District Benefits Fund for 2010-2011. All voted in favor, motion carried.

Approve Unit 2 2010-2011 Negotiated Agreement

Action #7910 Motion by J. Michalski, second by R. Gresh, to approve the 2010-2011 Unit 2 Negotiated Agreement. All present voted in favor, motion carried.

Executive Session

Action #7911 Motion by M. Pearson, second by S. Morrison, to enter executive session at 8:43 P.M. for negotiations. All present voted in favor, motion carried.

President Kleinjan declared the board out of executive session at 9:07 P.M.

Set Benefits Package and Offer Contracts to Office Staff

Action #7912 Motion by M. Pearson, second by M. Comes to approve the 2010-2011 employment benefit package and offer contracts for NESC office employees. All voted in favor, motion carried.

Set Salary and Offer Director Contract

Action #7913 Motion by L. Mennenga, second by J. Michalski to offer a contract to Director Aberle based on the terms recommended by the NESC Steering/Negotiations Committee.

Adjournment

Action #7914 With there being no further business at this time, motion by R. Gresh, second by S. Morrison to adjourn. All present voted in favor, motion carried.

The next NESC Board of Directors will be Monday, June 21, 2010 at LATI, in Watertown, SD. The meeting will begin at 7:30 P.M.

Thomas Kleinjan, President

Matt Flett, Business Manager

