

Northeast Educational Services Cooperative  
Board of Directors Meeting  
Monday, February 21, 2011

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, February 21, 2011 at Hy-Vee in Watertown, SD. The meeting was called to order by President Roger Gresh at 7:02 P.M. and adjourned at 8:42 P.M.

Members present:

Garth Johnson, Arlington; Roger Gresh, Britton-Hecla; Harry Boner, Castlewood; John Guest, Clark; Carrie Knutson, Deubrook; Paul Witte, Deuel; Tim Bauer, Elkton; Linda Mennenga, Estelline; Paul Roe, Hamlin; Polly Larson, Sioux Valley; Kathy Meland, Webster; Jessica Michalski, Willow Lake; Denise Lutkemeier, Wilmot

Absent:

Norman Koehlmoos, De Smet; Evelyn Blacksmith, Enemy Swim; Tracy Hlavacek, Florence; John Tol, Grant-Deuel; Neil Jensen, Henry; Mary Jane Fast, Iroquois; Brian Nelson, Lake Preston; Mary Jo Pearson, Rosholt; Corrie Quale, Summit; Cheryl Berger, Waubay; Dennis Thyen, Waverly/South Shore

Others Attending:

Advisory Board Representatives: Kevin Keenaghan, Deubrook Superintendent; Dean Johnson, Sioux Valley Superintendent; Dean Jones, Waverly-South Shore Superintendent

NESC Staff Representatives: Deb Harmel

NESC Administration: Jerry Aberle, Director; Matt Flett, Business Manager; Dustin Hinckley, Assistant Director; Lorie Olsen, Assistant Business Manager

DISCUSSION/ACTION ITEMS

Introduction of Guests

Deb Harmel, Florence Center Base Teacher, was introduced as a guest.

Agenda

*Action #8013* Motion by K. Meland, second by J. Michalski, to approve the following additions:

Discussion And/Or Action Item 12. NESC Policies; Item 13. Approve American Red Cross Provider Agreement; Action Item 3. Approve Jill Lear's Request to move from 1 FTE to 0.8 FTE for the 2011-12 School Year; Execution Session Item 3. Administrative Negotiations. All present voting in favor, motion carried.

Board Proceedings

*Action #8014* Motion by D. Lutkemeier, second by P. Larson, to approve the proceedings of the January 17, 2011 Board of Directors meeting. All present voting in favor, motion carried.

### Financial Report

*Action #8015* Motion by T. Bauer, second by C. Knutson, to approve the financial report for the period ending January 2011. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Imprest/Trust &amp; Agency</u>
Beginning Cash Balance 1/1/11	\$213,328.50	\$849,085.15	\$7,075.50
January Cash Receipts	\$50,013.62	\$366,084.20	\$1,251.51
January Expenditures	\$36,868.59	\$304,163.12	\$1,336.83
Ending Cash Balance 1/31/11	\$226,473.53	\$911,006.23	\$6,990.18

### Accounts Payable

*Action #8016* Motion by C. Knutson, second by L. Mennenga, to approve the payment of February 2011 accounts payable. All present voting in favor, motion carried.

### Review Advisory Board Minutes

Director Aberle reviewed the Advisory Board minutes from the February 9, 2011 meeting.

### Center Base Program Information

Deb Harmel, Florence Center Base teacher, presented an overview of the Center Base Program.

### Set ESY Rates

*Action #8017* Two proposals were presented for 2011 ESY Provider Rates. Proposal A would compensate Non-Certified ESY employees at \$11.73 per hour and Certified ESY employees \$23.69 per hour. Proposal B would compensate Non-Certified ESY employees \$11.73 per hour. Certified ESY employees employed by NESC or NESC school district would be compensated by dividing his or her 2010-11 contract salary by the number of contract days divided by 8 to come up with each individual's hourly rate. An ESY provider not employed by NESC or an NESC district would be compensated at 2010-11 base salary of the Unit 2 Salary Schedule, which is a rate of \$23.69 per hour. Motion by L. Mennenga, second by K. Meland, to accept ESY Provider Rate Proposal B. All present voting in favor, motion carried.

### Center Base Locations for 2011-12

Director Aberle presented information on the Center Base locations at Grant-Deuel, Florence, Castlewood, and Hamlin. There will be no change in locations for the 2011-12 School Year at this time.

### Migrant Program

Dr. Al Kusters expressed interest in NESC being the fiscal agent for a Migrant Student Program funded by Title I-C. This is a preliminary proposal and more information will be brought to the board as it is available.

#### Paper Purchase

*Action #8018* NESC administers a cooperative paper purchasing project. Business Manager Flett obtained four quotes for multi-purpose paper and all were under the state bid of \$30.91 per case, so NESC was exempt from bid law. Dacotah Paper Company quoted \$28.25 per case; SW/WC OfficeMax \$28.31 per case; Heartland \$28.40 per case; and RIS \$29.84 per case. Motion by G. Johnson, second by D Lutkemeier, to accept the Dacotah Paper Company quote of \$28.25 per case. All present voting in favor, motion carried.

#### NESC Policies

Director Aberle handed out the NESC Policy book with proposed revisions. The Board of Directors will examine the revised policies in future monthly meetings.

#### Approve American Red Cross Provider Agreement

*Action #8019* Motion by P. Larson, second by J. Michalski, to approve the American Red Cross Provider Agreement with NESC. All present voting in favor, motion carried.

#### Action Items

##### Accept Resignation

*Action #8020* Motion by D. Lutkemeier, second by Roe, to accept the resignation of Kris Street, School Psychological Examiner, effective August 31, 2011. All present voting in favor, motion carried.

The board expresses a thank you to Kris for her years of service to NESC.

##### Request in Change of FTE

*Action #8021* Motion by D. Lutkemeier, second by Roe, to accept the request of Jill Lear, School Psychologist, to move from 1 FTE to 0.8 FTE for the 2011-12 School Year and to begin the search for a 1.0 FTE School Psychologist.

##### Executive Session

*Action # 8022* Motion by L. Mennenga, second by J. Guest, to enter executive session at 8:08 P.M. for student issue, personnel, and administrative negotiations. All present voting in favor, motion carried.

President Gresh announced the board out of executive session at 8:39 P.M.

##### Contract Terms

*Action# 8023* Motion by J. Guest, second by G. Johnson, to set the terms of the business manager contract as discussed. All present voting in favor, motion carried.

Adjournment

*Action #8024* With there being no further business, motion by D. Lutkemeier, second by G. Johnson, to adjourn. All present voting in favor, motion carried.

The next meeting of the NESC Board of Directors will be Monday, March 21, 2011 at LATI-Education Center in Watertown, SD. The meeting will begin at 7:00 P.M.

---

**Roger Gresh**  
**President**

---

**Matthew Flett**  
**Business Manager**