

**Northeast Educational Services Cooperative
Board of Directors Meeting
January 19, 2009**

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, January 19, 2009 at LATI-Technical Education Center, Watertown, SD. The meeting was called to order by President T.Kleinjan at 7:08 P.M. and adjourned at 8:27 P.M.

Members present: J.Jensen, Arlington; R.Gresh, Britton-Hecla; B.Little, Castlewood; J.Guest, Clark; N.Koehlmoos, DeSmet; C.Knutson, Deubrook; L.Mennenga, Estelline; S.Morrison, Florence; J.Butala, Hamlin; G.Fish, Henry; T.Kleinjan, Sioux Valley; K.Meland, Webster; S.Haug, Willow Lake.
Absent: P.Witte, Deuel; T.Bauer, Elkton; D.Decoteau, Enemy Swim; L.Larson, Grant-Deuel; J.Fast, Iroquois; B.Nelson, Lake Preston, M.Pearson, Rosholt; W.Johnson, Sisseton; C.Quale, Summit; C.Berger, Waubay; M.Comes, Waverly/South Shore; D.Lutkemeier, Wilmot.
Others Attending: Superintendents: D.Johnson, K.Keenaghan, and L.Morrow; NESC Staff Representatives: A.Czech, D.Harmel, D.Jensen, R.Schwandt; Jerry Aberle, Director; R.Zinter, Assistant Director; L.Olsen, Assistant Business Manager; C.DeWitt, Business Manager.

DISCUSSION / ACTION ITEMS

Agenda

Action #7704 Motion by J.Jensen, second by C.Knutson, to approve the following additions to the agenda: Discussion and/or Action Item: #9 Sisseton Membership; Action Items: #1C Long Term Substitute Work Agreement, Ollie Abraham; #1D Paraprofessional Contract, Colin Zdenek; Executive Session: Student matter. All present voting yes, motion carried.

Board Proceedings

Action #7705 Motion by S.Haug, second by L.Mennenga, to approve the proceedings of the December 15, 2008 Board of Directors meeting as published. All present voting yes, motion carried.

January 2009 Accounts Payables

Action #7706 Motion by R.Gresh, second J.Guest, to approve payment of the January 2009 accounts payables as presented. All present voting yes, motion carried.

Financial Report

Action #7707 Motion by J.Jensen, second by N.Koehlmoos, to approve the financial reports for the period ending 12/31/08. All present voting yes, motion carried.

General Funds: Cash Balance 11/30/08 \$1,050,974.52; Accounts Receivables \$1,463.44; Revenue: Non Special Education Assessments \$1,396.25, Reading Recovery Assessments \$5,347.50, Special Education Assessments \$271,072.49 Center Base Tuition \$91,771.52, Miscellaneous \$5,938.28, Interest \$1,286.75, State Grants-In-Aid \$4,636.00; Federal Funds Part C \$11,315.35; Expenditures: (\$326,512.54); Cash Balance 12/31/08 \$1,118,689.56.

Special Revenue Funds: Cash Balance 11/30/08 \$45,879.10; Accounts Receivables \$1,707.32; Revenue: ESA-1 Professional Development LEAs \$1,650.00, ESA-1 Textbook Project \$38,615.91; Grants-In-Aid \$55,603.60; Expenditures: (\$56,738.34); Cash Balance 12/31/08 \$86,717.59.

Imprest / Trust & Agency: Cash Balance 11/30/08 \$5,566.91; Receipts \$1,875.25; Expenses: (\$2,735.86); Cash Balance 12/31/08 \$4,706.30.

Additional Financial Information Provided:

- Business Manager DeWitt provided an update on the NESC vehicle fleet mileage and average cost per gallon of gasoline and maintenance through December 31, 2008.

NESC Advisory Board Meeting

The NESC Advisory Board cancelled their regularly scheduled meeting on January 7, 2009.

Video

A video entitled 'I'm Tyler (don't be surprised)' was shown to the Board of Directors.

Electrical Work – NESC Offices

Director Aberle reviewed a quote submitted by Arneson Electric for electrical work in the NESC Administrative Office building. The proposed electrical work relates to a heating issue. Other options to remediate the problem were discussed. The Board of Directors authorized Director Aberle to proceed with repairs at his discretion.

Cooperative Paper Purchasing

Business Manager DeWitt reviewed the current State contracts to supply 8 ½ x 11, 20#, all purpose white paper and a quote submitted by Dacotah Paper for a comparable paper. In consideration that the quote submitted by Dacotah Paper is less than the current State contracts for a comparable item the bid process will not be required.

Action #7708 Motion by B.Little, second by S.Morrison, authorizing the Business Manager to accept the quote submitted by Dacotah paper. All present voting yes, motion carried.

Sisseton School District Membership

Director Aberle informed the Board of Directors that the Sisseton School District Board of Education approved a motion at their regular meeting on January 14, 2009 to withdraw their NESC membership effective at the end of the 2008/09 school year. In accordance with the Northeast Educational Services Cooperative No. 28-201 By-Laws, a written notice of such action, dated January 15, 2009, was submitted to Director Aberle and the Board of Directors. Discussion followed.

ACTION ITEMS

Approve Contracts/Work Agreements

Action #7709 Motion by L.Mennenga, second by C.Knutson, to approve the following work agreements and contract. All present voting yes, motion carried.

Sheila Dailie: Center Base Teacher Long Term Substitute, \$180.40 per day.

Angela Drubro: Speech Language Pathologist Long Term Substitute, \$180.40 per day.

Ollie Abraham: Speech Therapy Long Term Substitute, \$140.00 per day.

Colin Zdenek: Paraprofessional at the Hamlin Center Base Program, \$11.00 per hour.

Action #7710 Motion by B.Little, second by J.Jensen, to accept the resignation of Linda Goens, Paraprofessional at the Castlewood Center Base Program, effective January 16, 2009. All present voting yes, motion carried.

Executive Session

Action #7711 Motion by C.Knutson, second by S.Haug, to enter executive session at 8:05 P.M. for the purpose of discussing the Unfair Labor Practice, 2009/10 negotiations, Director evaluation, Business Manager evaluation, and a student matter. All present voting yes, motion carried.

President Kleinjan declared the Board out of executive session at 8:25 P.M. and resumed regular session.

Administrative Contracts

Action #7712 Motion by J.Jensen, second by J.Guest, to offer contracts to Gerald Aberle, Director; and Cheryl DeWitt, Business Manager; for the 2009/10 contract year with the salary to be determined at a later date. All present voting yes, motion carried.

Adjournment

Action #7713 There being no further business, motion by L.Mennenga, second by N.Koehlmoos, to adjourn. All present voting yes, motion carried.

The next meeting of the NESC Board of Directors will be Monday, February 16, 2009 at LATI, Watertown, SD. The meeting will begin at 7:00 P.M.

Thomas Kleinjan, President

Cheryl DeWitt, Business Manager